# **BOARD OF TRUSTEES VILLAGE OF ATTICA** ATTICA, NY

**SEPTEMBER 20, 2022 MUNICIPAL BUILDING** 6:00 P.M.

# **REGULAR MEETING** ADMINISTRATIVE RECOMMENDATIONS

			ADMINISTRA	IVE RECOIVIIVIENE	DATIONS						
<u>l.</u>	Call to Orde	<u>er</u>									
	Present:										
	Others Pres	ent:									
<u>II.</u>	Recommen	ded Action:									
А	. <b>Routine Ma</b> 1) Approve	tters minutes of re		Enc. 1							
	<b>Recommended Action</b> : that the minutes of the regular meeting of August 16, 2022 be approved as presented.										
	Roll Call:	Durfee	Walker	Sage	Guralny						
	Approve Cla Recommen therefore:		nat the following c	laims be approved	d and the Clerk ins	Enc. 2 tructed to draw checks					
	General Fund claims in the amount of \$136,208.92 as set forth in Abstract #4 Water Fund claims in the amount of \$63,081.70 as set forth in Abstract #4 Sewer Fund claims in the amount of \$23,405.30 as set forth in Abstract #4 Pump Station Repair claims in the amount of \$21,531.96 as set forth in Abstract #4										
	Roll Call: I	Durfee	Walker	Sage	Guralny						
	Betsy Bowe	en regarding c	hickens								
сомм	TTEE REPORT	<u>-s</u>									
	PUBLIC SAFETY										
	DPW										
	LIASON										
	PLANNING BOARD  VILLAGE ADMINISTRATOR										
	B. Old Busi	ness									
	C. New Bus	siness									
2022-78	R Approve bar	nk reconciliati	on report from tre	easurer for Augus	t 2021.						

#### Roll Call: Durfee Sage Guralny

Walker

month ending August 2021.

2022-79 Set Public Hearing on use of Water improvements reserve funds Recommended Action: that the Village Board sets a public hearing for October 19, 2022 for the use of Water Improvement reserve funds for the following approved engineering tasks from LaBella proposal P22022782

**Recommended Action**: that the Village board approves the bank reconciliation report from the Treasurer for the

Task 202 - Subsurface Utility Locating

Task 203 - Topographical Survey

Task 205 - Geotechnical Field Work

Task 206 - Pilot Study of Selected Package Plant Filtration System

Task 400 - Preliminary Design

Roll Call: Durfee Walker Sage Guralny

# 2022-80 Fall range, CPR and in-service training for Police officers

**Recommended Action**: that the Village Board approves the training for the Police officers for the Fall Range, CPR and in-service trainings.

Roll Call: Durfee Walker Sage Guralny

# 2022-81 FBI Criminal Justice Information Training

**Recommended Action**: that the Village Board approves Officer Murray and Chief Hendershott to attend FBI Criminal Justice Information Training to be held at the Erie County Office of Central Police Services on September 27<sup>th</sup> from 1 to 3 PM.

Roll Call: Durfee Walker Sage Guralny

# 2022-82 Crisis Intervention Team Training (CIT)

**Recommended Action**: that the Village Board approves Officer Fleiss to Crisis Intervention Team Training. This will be a five day course being held at the Wyoming County Sheriff's Office on October 10, 11, 17, 18 & 24 between the hours of 8 to 4 PM.

Roll Call: Durfee Walker Sage Guralny

#### 2022-83 Taser Instructor Certification training

**Recommended Action**: that the Village Board approves Officer Fleiss to Taser Instructor Certification training to be held November 14, 2022 from 8 to 5 PM at a cost of \$375.

Roll Call: Durfee Walker Sage Guralny

#### 2022-84 Low bidder on Parking lot sealing and striping

Recommended Action: that the Village Board approves the low bid for sealing and striping of the Village lots.

Bove Sealing - \$5,066 Only bidder

Roll Call: Durfee Walker Sage Guralny

# 2022-85 Training for Justin Lane AWWA high tech operator Course 2

**Recommended Action**: that the Village Board approves the training for Justin Lane to participate in Operator training regarding GPS and GIS this training will also help him to obtain his ongoing hours for his license. Justin will be doing the training on his own at home and not charging the Village any time.

Roll Call: Durfee Walker Sage Guralny

### 2022-86 Halloween recognized

Recommended Action: Halloween will be on Monday, October 31, 2022 and the children will be out that night between 6:00 and 8:00 PM.

Roll Call: Durfee Walker Sage Guralny

# 2022-87 Video equipment and software for Board Meetings

<u>Recommended Action</u>: that the Village Board approve the following equipment and software for videotaping board meetings:

Laptop – Ryzen 7 with 16 GB, RAM, NCME storage, Windows 10 Professional (or Windows 11 Pro) Microsoft Office Home and Business, managed services for protection of device

Camera – 4K PTZ Camera with OMNI microphones

Tripod for Camera mount so it is at eye level for board

\$2,099.96 installed plus we will be adding one to our managed contract at our normal monthly expense.

Software – zoom subscription is what I would recommend, you can auto record the meetings, then archive meetings to external drive (about \$100) and or then upload to your PC so it gets backed up.

We will also need a surge protector and extension depending on where this is placed as well as WiFi Access point with 5G (about \$350 installed and configured)

Roll Call:	Durfe	9	Walker	Sage	Guralny				
<u>III.</u>	INFORMATION								
	1.	Bank Balance re		Enc. 3					
	2.	Treasurers repo		Enc. 4					
	3.	3. Justice report							
	4.	. Letter from the Dean regarding rodeo							
	5. Refuse Station year end								
	6.	Assessor's Repo	rt			Enc. 7			
IV. ADJOURNMENT  Recommended Action: that the Board of Trustees adjourn the meeting atP.M.									
	Roll Call:	Ourfee	Walker	Sage	Guralny				