

The regular meeting of the **BOARD OF TRUSTEES** of the Village of Attica was held on September 17, 2024, at the Attica Municipal Building. The meeting was called to order at 6:01 pm.

**Members Present:**

The following members were present: Mayor Nathan Montford, Trustees Pam Rudolph, Matthew Sage, Christ Van Son and Hans Walker Jr.

**Others Present:**

Others present: Administrator Brenda J Beck, Water Treatment Plant Chief Operator Matt Durfee, Police Chief Dean Hendershott, Senior Officer in Charge Holly Royce, Waste Water Plant Chief Operator Douglas Beitz, Fire Chief Stephen Bove, Barb Higgins, Kiersten Simon, Gary Wysko, Justin Bennett, Pam Babin, Gary Guralny, Matt Higgins – LaBella, Jim Miller, Richard Janes and Brandon Biel.

**Minutes and Claims Approved:**

**Motion** was made by Trustee Van Son seconded by trustee Sage that the minutes of the regular meeting of August 20, 2024 be approved as presented.

**On the Call of the Roll**, the vote was as follows: **Rudolph** yes; **Sage** yes; **Van Son** yes; **Walker** yes. **The motion** was declared and carried.

**Approve Claims**

**Motion** was made by Trustee Rudolph seconded by Trustee Van Son that the following claims be approved and the Clerk instructed to draw checks therefore:

General Fund claims in the amount of \$27,433.21 as set forth in Abstract #4

Water Fund claims in the amount of \$42,564.97 as set forth in Abstract #4

Sewer Fund claims in the amount of \$9,864.96 as set forth in Abstract #4

Capital I&I Sewer Line Study in the amount of \$517.50 in Abstract #4

Pump Station Repair claims in the amount of \$6,457.19 as set forth in Abstract #4

**On the Call of the Roll**, the vote was as follows: **Rudolph** yes; **Sage** yes; **Van Son** yes; **Walker** yes. **The motion** was declared and carried.

**COMMITTEE REPORTS**

**PUBLIC SAFETY** – Code Enforcement Officer Pam Babin gave an update.

Police Chief Hendershott submitted his monthly activity report.

Fire Chief Bove gave his monthly report.

**DPW** – Waste Water Plant Chief Operator Doug Beitz reported on happenings at the Plant and that he has training tomorrow. Water Treatment Plant Chief Operator Matt Durfee spoke about how the plant is running. Trustee Walker spoke on behalf of Working Foreman Craig Kazmierczak that they will be milling and paving Water St., North St., and Washington St.

**LIASON** – Trustee Walker reported that the Town of Attica is talking about the water line project and discussing making Maplewood to a 40 -45 mph zone as the amount of people walking is significant.

**VILLAGE ADMINISTRATOR** – Village Administrator Beck presented the bank reconciliation, Assessors, Treasurers and Justice Reports.

## Old Business

- Water/Ice for the Park - Water Treatment Plant Chief Operator Matt Durfee and MEO Justin Lane are working on prices to see if this would be a beneficial asset.
- Wall Repair – this is tabled, looking for different approaches.

## New Business

- Veteran’s Day Parade will be held November 9, 2024.

### **2024-96 Approve bank reconciliation report from treasurer for July 2024.**

**Motion** was made by Trustee Sage seconded by Trustee Van Son that the Village board approves the bank reconciliation report from the Treasurer for the month ending July 2024.

**On the Call of the Roll**, the vote was as follows: **Rudolph** yes; **Sage** yes; **Van Son** yes; **Walker** yes. **The motion** was declared and carried.

### **2024 – 97 VILLAGE OF ATTICA - INSTALATION OF NEW WATER MAINS PROJECT SEQR RESOLUTION – INTENT TO DECLARE LEAD AGENCY STATUS**

RESOLVED, that in accordance with the New York State Environmental Quality Review (SEQR) regulations, the Village Board hereby announces its intent to serve as Lead Agency to conduct an environmental review of proposed water main installations, The project involves installation of approximately 4,300 linear feet (LF) of pipe (anticipated as 16-inch diameter) along Dunbar Road, approximately 6,700 LF of pipe (anticipated as 16" diameter) along NYS Route 98, and approximately 1,050 LF of pipe (anticipated as 10" diameter) along County Route 31.

FURTHER RESOLVED, the Village Board has determined that the proposed action is an Unlisted action as defined under SEQR; and, be it

FURTHER RESOLVED, the Village Board has commissioned LaBella Associates DPC to prepare Part 1 of the Environmental Assessment Form regarding the project.

FURTHER RESOLVED, the Village Board will notify the Involved Agencies of its intention to act as Lead Agency for this project and will provide them with a copy of the completed Part 1 of the Full Environmental Assessment Form for review during the 30-day comment period.

At the meeting of the Village Board of Trustees on September 17, 2024, 2024, Trustee Walker moved adoption of the following resolution; Trustee Sage seconded the motion.

**On the Call of the Roll**, the vote was as follows: **Rudolph** yes; **Sage** yes; **Van Son** yes; **Walker** yes. **The motion** was declared and carried.

### **2024-98 Appointment Officers for the positions of a FOIA Officer**

**Motion** was made by Trustee Sage seconded by Trustee Van Son that the Village Board to officially declare the following People for the positions as follows:

- FOIA Officer - Brenda J Beck
- FOIA Appeals Officer - Jane Curtiss

**On the Call of the Roll**, the vote was as follows: **Rudolph** yes; **Sage** yes; **Van Son** yes; **Walker** yes. **The motion** was declared and carried.

**2024-99 Purchase RACE Tool Direct 11,000 lb. Direct Drive overhead 2 post lift – Bi – Symmetric arms.**

**Motion** was made by Trustee Sage seconded by Trustee Walker that the Village Board purchases the RACE Tool Direct 11,000 lb. Direct Drive overhead 2 post lift – Bi – Symmetric arms \$3,200 and two stabilizers \$200 to be divided among the four departments.

- Race Tools Direct \$3,400.00
- Wholesale Lifts \$3,350.00
- Home Depot \$5,795.00

**On the Call of the Roll**, the vote was as follows: **Rudolph** yes; **Sage** yes; **Van Son** yes; **Walker** yes.  
**The motion** was declared and carried.

**2024-100 Approve the paving of Water Street, North Street and Washington Street**

**Motion** was made by Trustee Van son seconded by Trustee Sage that the Village Board approves the milling and paving of Water Street, North Street and Washington Street. The *estimate* without Millings \$110,106 plus *estimated* \$6,500 for millings.

**On the Call of the Roll**, the vote was as follows: **Rudolph** yes; **Sage** yes; **Van Son** yes; **Walker** yes.  
**The motion** was declared and carried.

**2024-101 To go into agreement with NYSDOT and the Village of Attica, for Shared Services Agreement.**

**Motion** was made by Trustee Sage seconded by Trustee Rudolph to enter into agreement with NYSDOT for the Shared Services Agreement.

**On the Call of the Roll**, the vote was as follows: **Rudolph** yes; **Sage** yes; **Van Son** yes; **Walker** yes.  
**The motion** was declared and carried.

**2024-102 To go into agreement with the Town of Attica for Rent as previous years at \$1,500.00 a month.**

**Motion** was made by Trustee Van Son seconded by Trustee Walker to enter into agreement with Town of Attica for Rent as previous years at \$1,500.00 a month.

**On the Call of the Roll**, the vote was as follows: **Rudolph** yes; **Sage** yes; **Van Son** yes; **Walker** yes.  
**The motion** was declared and carried.

**2024-103 LaBella RFQ Award for the Elevator Project.**

**Motion** was made by Trustee Rudolph seconded by Trustee Sage that the Village Board declares LaBella the RFA award for the Elevator Project.

**On the Call of the Roll**, the vote was as follows: **Rudolph** yes; **Sage** yes; **Van Son** yes; **Walker** yes.  
**The motion** was declared and carried.

**2024-104 The Village Board has reviewed and accepted the audit report from Don Przybyl for the Village Justice for the fiscal year ended May 31, 2024.**

**Motion** was made by Trustee Van Son seconded by Trustee Walker that the Village Board accepts the audit from Don Przybyl for the Village Justice for the fiscal year ending May 31, 2024.

**On the Call of the Roll**, the vote was as follows: **Rudolph** yes; **Sage** yes; **Van Son** yes; **Walker** yes.  
**The motion** was declared and carried.

**2024-105 Doug Beitz to enroll in the Pump and Motor Applications and Maintenance Training on September 18, 2024 in Alden.**

**Motion** was made by Trustee Walker seconded by Trustee Sage that the Village Board approves Doug Beitz to enroll in the Pump and Motor Applications and Maintenance Training on September 18, 2024 in Alden.

**On the Call of the Roll**, the vote was as follows: **Rudolph** yes; **Sage** yes; **Van Son** yes; **Walker** yes.  
**The motion** was declared and carried.

**2024-106 Brenda Beck to attend NYSLRS Employer Education Seminar on Tuesday, October 15, 2024 at Jamestown Community College Olean Campus.**

**Motion** was made by Trustee Sage seconded by Trustee Rudolph that the Village Board approves Brenda Beck to attend NYSLRS Employer Education Seminar on Tuesday, October 15, 2024.

**On the Call of the Roll**, the vote was as follows: **Rudolph** yes; **Sage** yes; **Van Son** yes; **Walker** yes.  
**The motion** was declared and carried.

**2024-107 Halloween recognized**

**Motion** was made by Trustee Van Son seconded by Trustee Sage that the Village Board declares that Halloween will be recognized on Thursday, October 31, 2024 and the children will be out that night between 6:00 and 8:00 PM.

**On the Call of the Roll**, the vote was as follows: **Rudolph** yes; **Sage** yes; **Van Son** yes; **Walker** yes.  
**The motion** was declared and carried.

**2024-108 Special Event Application for Trunk or Treat in the Park**

**Motion** was made by Trustee Van Son seconded by Trustee Sage that the Village Board approves the application from Lily VanSon for a Special Event permit to hold a trunk or treat event at the Village Park on October 19, 2024.

**On the Call of the Roll**, the vote was as follows: **Rudolph** yes; **Sage** yes; **Van Son** yes; **Walker** yes.  
**The motion** was declared and carried.

**2024-109 Request for ALERTT – Training**

**Motion** was made by Trustee Hans seconded by Trustee VanSon to allow Attica Village Police Officers to take the ALERTT training anytime from September 17, 2024 – June 01, 2025.

**On the Call of the Roll**, the vote was as follows: **Rudolph** yes; **Sage** yes; **Van Son** yes; **Walker** yes.  
**The motion** was declared and carried.

**2024-110 Enter into One Year Contract with Vaspian for Phone Services.**

**Motion** was made by Trustee Van Son seconded by Trustee Sage to move forward with Vaspian Phone Services.

**On the Call of the Roll**, the vote was as follows: **Rudolph** yes; **Sage** yes; **Van Son** yes; **Walker** yes.  
**The motion** was declared and carried.

## **Executive Session**

**Motion** was made by Trustee Van Son seconded by Trustee Rudolph to enter into Executive Session at 7:41 pm to discuss legal and personal matters.

**On the Call of the Roll**, the vote was as follows: **Rudolph** yes; **Sage** yes; **Van Son** yes; **Walker** yes.  
**The motion** was declared and carried.

**Re-entered regular meeting at 8:56 pm.**

## **2024-111 Amend Contract B – 6% Pay Raises for Attica Village Police Department.**

**Motion** was made by Trustee Van Son seconded by Trustee Rudolph to give 6% pay raises to the Attica Village Police Department starting with Pay period# 21.

**On the Call of the Roll**, the vote was as follows: **Rudolph** yes; **Sage** yes; **Van Son** yes; **Walker** abstained.  
**The motion** was declared and carried.

## **ADJOURNMENT**

**Motion** was made by Trustee Van Son seconded by Trustee Sage that the Board of Trustees adjourn the meeting at 9:00 P.M.

**On the Call of the Roll**, the vote was as follows: **Rudolph** yes; **Sage** yes; **Van Son** yes; **Walker** yes.  
**The motion** was declared and carried.

Brenda J Beck  
Administrator, Village of Attica