

**BOARD OF TRUSTEES
VILLAGE OF ATTICA
ATTICA, N.Y.**

**APRIL 1, 2024
MUNICIPAL BUILDING
4:00 P.M.**

REORGANIZATION MEETING

I. Call to Order

Present:

Others Present:

Oaths of Office:

**Trustee – Christopher Van Son
Trustee – Matt Sage**

II. Appointment of Board Officers:

1) Deputy Mayor: Mayor Montford appoints Trustee _____ to act in his absence as Deputy Mayor.

III. Recommended Action: that the Board of Trustees approves the appointments of the following Board officers for the 2024-2025 Village year.

- | | |
|--|-------------------------------|
| ➤ 1) Clerk/Treasurer | Brenda J. Beck |
| ➤ 2) Deputy Clerk/Treasurer | Julie A. Cook |
| ➤ 3) Tax Collector | Brenda J. Beck |
| ➤ 4) Fair Housing Officer | Brenda J. Beck |
| ➤ 5) Section 3 Coordinator (CDBG) | Brenda J. Beck |
| ➤ 6) Labor Standards Officer | Brenda J. Beck |
| ➤ 7) Environmental Review certifying officer | Brenda J. Beck |
| ➤ 8) ADA Coordinator | Brenda J. Beck |
| ➤ 9) Water/Sewer Collectors | Brenda J. Beck /Julie A. Cook |
| ➤ 10) Village Attorney | Timothy F. Moran |

Roll Call: Walker Sage Van Son Rudolph

Appointment of Zoning Board of Appeals Member

Recommended Action: that the Village board re-appoints the following member to the zoning board of appeals and also approves the salary of the Planning board and Zoning board at \$25 a meeting:

Laura Johnson – 4/05/2026 - three year term

Roll Call: Walker Sage Van Son Rudolph

IV. Designations

Recommended Action: that the Board of Trustees makes the following designations for the 2024-2025 Village year:

1. Official Bank Depositories:

General, Water, Sewer, Trust & Agency funds:	5 Star Bank
Community Development	NYCLASS
Capital Land, Equipment, Fire Truck, Water, Ambulance	NYCLASS
Sewer improvement Reserve	NYCLASS

2. **Regular Board meetings:** The Village Board meetings will be held in the Municipal Building, 9 Water Street, Attica, NY at 6:00 PM according to the following schedule.

- April 16, 2024 (Tuesday)
- May 21, 2024 (Tuesday)
- May 30, 2024 (Thursday) at 4:00 PM
- June 18, 2024 (Tuesday)
- July 16, 2024 (Tuesday)
- August 20, 2024 (Tuesday)
- September 17, 2024 (Tuesday)
- October 15, 2024 (Tuesday)
- November 19, 2024 (Tuesday)
- December 17, 2024 (Tuesday)
- January 16, 2025 (Tuesday)
- February 20, 2025 (Tuesday)
- March 19, 2025 (Tuesday)
- April 1, 2025 (Monday) at 4:00 PM

3. **Official Newspaper:** The Daily News, Batavia, NY

Roll Call: Walker Sage Van Son Rudolph

V. Committees

The Mayor appointed the following committees for the official 2024-2025 Village year.

- ✓ Public Safety _____ & _____
- ✓ Liaison _____
- ✓ Dept. of Public Works _____ & _____

VI. Bonding of Personal

Recommended Action: that the Village Board of Trustees bonds the Clerk and the Deputy Clerks for the 2024-2025 Village year:

Roll Call: Walker Sage Van Son Rudolph

VII. Authorization

Recommended Action: that the Board of Trustees authorizes the following personnel for the 2024-2025 Village year:

- | | |
|--------------------------|------------------------------|
| 1. Payroll Certification | Brenda J Beck, Julie A. Cook |
| 2. Purchasing Agent | Brenda J. Beck |
| 3. Advertising for bids | Brenda J. Beck |

- 4. Petty Cash Brenda J. Beck, Julie A. Cook
- 5. Two (2) Authorized Signatures on checks Nathan Montford or _____
&
Brenda J. Beck or Julie A. Cook
- 6. Authorized Signatures on contracts Nathan Montford, Brenda J. Beck

Roll Call: Walker Sage Van Son Rudolph

VIII. Other Items

1. Readopting of the Code of Ethics, By-laws, Ordinances and all Policies in effect during the previous year.

Recommended Action: that the Board of Trustees officially re-adopt all Code of Ethics, By-laws, Ordinances and Policies in effect during the previous year.

Roll Call: Walker Sage Van Son Rudolph

2. Establish Mileage Reimbursement Rate

Recommended Action: that the Board of Trustees establish the mileage reimbursement rate of the 2024-2025 Village year to be the same as the current IRS rate.

Roll Call: Walker Sage Van Son Rudolph

2024-31 Resolution to pre-pay abstracts

Recommended action: that the Village of Attica adopt the following resolution:
WHEREAS the board of trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight, express charges and bonds, and WHEREAS all such claims be presented at the next regular meeting for audit, and WHEREAS the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the board of trustees,

NOW THEREFORE BE IT RESOLVED:

Section 1. That the board of trustees authorizes payment in advance of audit claims for public utility services, postage, freight, express charges and bonds and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the board of trustees.

Section 2. That this resolution shall take effect immediately.

Roll Call: Walker Sage Van Son Rudolph

2024-32 Crossing Guard

Recommended Action: that the Village of Attica accepts the application of Employment for Richard Mruzcek.

Roll Call: Walker Sage Van Son Rudolph

ADJOURNMENT

Recommended Action: that the Board of Trustees adjourn the meeting at _____ P.M.

Roll Call: Walker Sage Van Son Rudolph